

## WARRANT

TO: Sharon Matthews a resident of the Town of Otisfield, County of Oxford, and State of Maine. In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Otisfield, qualified to vote in Town affairs, to meet at the Otisfield Community Hall on State Route 121, in said Town, on June 30, 2018 at 9:00 in the forenoon, to act on the following articles, to wit:

- Article 1 To choose a Moderator to preside at said meeting.
- Article 2 To choose a Selectmen/Assessor/Overseer of the Poor for a three year term.
- Article 3 To choose a Chairman of the Board of Selectmen/Assessors/Overseers of the Poor for the ensuing year.
- Article 4 To choose a Road Commissioner or act otherwise for the ensuing year.
- Article 5 To choose a Director for MSAD#17 for a three year term.
- Article 6 To see if the Town will vote to increase the property tax levy limit established for Otisfield by State law in the event that the municipal budget approved under the following articles will result in a tax commitment that is greater than that property tax levy limit. Note: A vote on this article requires a written ballot.  
*Finance Committee recommend we do so.*  
*Selectmen recommend we do so.*
- Article 7 To see if the Town will vote to raise and appropriate the sum of \$337,050 for the **General Government** accounts A - J written below:

		<b>FY18</b>
A. Selectmen Salaries .....	\$13,500	\$13,500
B. Administration-Compensation.....	\$150,800	\$140,000
C. Office Expenses.....	\$20,500	\$19,186
D. Election.....	\$ 4,000	\$2,500
E. Legal Services.....	\$ 6,500	\$8,000
F. Municipal Buildings & Grounds.....	\$ 75,000	\$65,000
G. Contingency.....	\$10,000	\$10,000
H. Revaluation Reserve Account..(77,707 balance).....	\$10,000	\$10,000
I. Health Officer.....	\$750	\$ 750
J. Insurance.....	\$46,000	\$46,000

*Finance Committee recommend \$337,050*  
*Board of Selectmen recommend \$337,050*

Article 8 To see if the Town will vote to raise and appropriate the sum of \$189,850 for **Employee Benefits**: Accounts A - D below:

		<b>FY18</b>
A. Health Insurance.....	\$100,500	\$98,000
B. Social Security.....	\$42,000	\$39,000
C. Maine State Retirement.....	\$42,000	\$36,000
D. Short Term Disability.....	\$5,350	\$4,100
	<i>Finance Committee recommend \$189,850</i>	
	<i>Board of Selectmen recommend \$189,850</i>	

Article 9 To see if the Town will vote to raise and appropriate the sum of \$178,750 for **Public Safety and Cemeteries**: Accounts A - F below:

		<b>FY18</b>
A. Fire Department.....	\$86,050	\$78,365
B. Code Enforcement.....	\$65,000	\$63,000
C. Animal Control.....	\$4,000	\$4,000
D. Street Lights .....	\$1,700	\$1,700
E. Beach Gate .....	\$9,000	\$9,000
F. Cemeteries.....	\$13,000	\$15,000
	<i>Finance Committee recommend \$178,750</i>	
	<i>Board of Selectmen recommend \$178,750</i>	

Article 10 To see if the Town will vote to raise and appropriate the sum of \$751,500 for **Public Works**: Accounts A - M below;

		<b>FY18</b>
A. Road Commissioner Salary.....	\$55,000	\$54,000
B. Road Construction Reserve..(\$160,062 balance).....	\$35,000	\$35,000
C. Winter Roads.....	\$262,000	\$260,000
D. Summer Roads.....	\$169,500	\$165,000
E. Road Construction.....	\$60,000	\$60,000
F. Tarring & Resurfacing.....	\$120,000	\$120,000
G. Road Patch.....	\$25,000	\$25,000
H. Road Signs.....	\$500	\$500
I. Road Striping.....	\$4,000	\$4,000
J. Town Equipment Expense.....	\$5,000	\$5,000
K. DOT Drug & Alcohol Testing .....	\$500	\$500
L. Roadside Brush Cutting .....	\$5,000	\$5,000
M. Diesel Fuel.....	\$10,000	\$10,000
	<i>Finance Committee recommend \$751,500</i>	
	<i>Board of Selectmen recommend \$751,500</i>	

Article 11 To see if the Town will vote to allow the Selectmen to apply for and accept any **grants, reimbursements, and any other revenue**, and disburse the funds to the proper operating accounts; to lapse the balance in the Assessor's Overlay Account to the Surplus Account; lapse any balances and overdrafts in the operating accounts to the Surplus Account; to take appropriate action concerning any education tax relief funds from the state; and to authorize the Selectmen to use these revenues to reduce taxes.

*Finance Committee recommend we do so.*  
*Board of Selectmen recommend we do so.*

Article 12 To see if the Town will vote to raise and appropriate the sum of \$11,450 for **Boards and Committees**. Accounts A - C below;

		<b>FY18</b>
A. Planning Board.....	\$2,000	\$2,000
B. Appeals Board.....	\$250	\$250
C. Recreation Department.....	\$9,200	\$9,400
<i>Finance Committee recommend \$11,450</i>		
<i>Board of Selectmen recommend \$11,450</i>		

Article 13 To see if the Town will vote to raise and appropriate the sum of \$47,309 for **Contractual Services** for the ensuing year: Accounts A - O below;

		<b>FY18</b>
A. Maine Municipal Association.....	\$2,976	\$2,913
B. Printing of Town Report.....	\$1,170	\$950
C. Audit.....	\$6,000	\$6,500
D. Mapping.....	\$1,100	\$1,100
E. Assessing & Software support .....	\$16,500	\$16,000
F. AVCOG.....	\$4,062	\$3,930
G. Water Pollution Control.....	\$250	\$250
H. Pitney Bowes Postage Meter.....	\$766	\$816
I. TRIO Software Licensing.....	\$8,860	\$7,000
J. Security System Monitoring.....	\$600	\$550
K. Virtual Town Hall WEB Site.....	\$2,000	\$4,500
L. Computer IT.....	\$1,250	\$1,250
M. Copier Lease.....	\$1,375	\$996
N. Carbonite- off-site computer backup.....	\$ 0	\$270
O. Domain Fee.....	\$400	\$400
<i>Finance Committee recommend \$47,309</i>		
<i>Board of Selectmen recommend \$47,309</i>		

Article 14 To see if the Town will vote to raise and appropriate the sum of \$5,675 for **Health & Social Welfare Agencies and Library** expenses for the ensuing year. Accounts A - M below;

		<b>FY18</b>
A. Project Graduation .....	\$0/ \$100	\$100
B. School Snack.....	\$100	\$100
C. Western ME Vet Advisory Com.....	\$175	\$175
D. Seniors Plus.....	\$500	\$500
E. Sexual Assault Prevention & Response Service (sapr).....	\$400	\$400
F. Life Flight .....	\$250	\$250
G. Bolsters Mills Library.....	\$1,000	\$1,000
H. Healthcare Access Program.....	\$350	\$300
I. Casco Library.....	\$2,000	\$2,000
J. Tri County Mental Health.....	\$0	\$ 270
K. Safe Voices (AWAP) .....	\$200	\$200
L. Community Concepts.....	\$500	\$500
M. ME Public Radio/TV.....	\$100	\$100
<i>Finance Committee recommend \$5,575 Board of Selectmen recommend \$5,675</i>		

Article 15 To see if the Town will vote to raise and appropriate the sum of \$15,000 for **Capital Improvement Reserves.**

Accounts A & B below: **FY18**

A.	CIP (Balance \$51,200).....	\$10,000	\$10,000
B.	Road Equipment Reserve (\$41,179).....	\$5,000	\$5,000

*Finance Committee recommend we do so.  
Selectmen recommend we do so.*

Article 16 To see if the town will vote to transfer the FY19 through FY23 funds derived from the Heniger Park Lease Fees to the Road Equipment Reserve Account. Spending to be in accordance with the five year Road Equipment Capital Investment Plan dated June 18, 2018. Initial funding to be used for a lease to purchase of a new fully equipped plow truck. (FY19-23 lease fees estimated at \$120k, \$125k, \$130k, \$135k and \$140k).

*Board of Selectmen recommend that we approve* **FY18**  
*Finance Committee recommend that we approve* \$101,000

Article 17 to see if the Town will vote to raise and appropriate \$25,000 for the purchase of a used **four-wheel drive crew cab pickup truck**. This utility vehicle would be utilized by the Fire Department as a replacement for the 1984 Ford, F250 truck. (The sum includes the initial cost plus outfitting.)

Article 18 To see if the town will raise and appropriate the sum of \$6,250 for **maintenance and operation of dams** located on town lakes.

Accounts A - C below: **FY18**

A.	Thompson Lake.....	\$5,000	\$5000
B.	Pleasant Lake.....	\$1000	\$350
C.	Saturday Pond.....	\$250	\$250

*Finance Committee recommend \$6,250  
Board of Selectmen recommend \$6,250*

Article 19 To see if the Town will vote to give authority to the Selectmen:

A. To dispose of any real estate acquired by the town for non-payment of taxes thereon, on such terms as they may deem advisable and to execute quit claim deeds for such property, to use excess funds from the sale of tax acquired property to maintain town owned property and negotiate contracts for snow removal and sanding.

B. To fix a date when taxes are due and payable and to fix a rate of interest to be charged on taxes unpaid after that date and set an interest rate that the town will pay on rebated taxes for the fiscal year.

C. For the Tax Collector to accept prepayment of taxes not yet due or assessed.

*Finance Committee recommend we do so.  
Board of Selectmen recommend we do so, and set **October 15, 2018** for the first half payment due date, and **April 15, 2019** as the second half payment due date. Interest charged at a rate of 7% on delinquent taxes, and 0% paid on any overpayment.*

Article 20 To see if the Town will vote to give the **snowmobile registration** refund from the State to the Otisfield Trailblazers Snowmobile club for trail maintenance.  
*Finance Committee and Board of Selectmen recommend we do so.*

Article 21 To see if the Town will vote to raise and appropriate the sum of \$135,200 for **Solid Waste** expenses for the ensuing year. **FY18**  
*Finance Committee recommend \$135,200* \$134,000  
*Board of Selectmen recommend \$135,200*

Article 22 To see if the Town will vote to raise and appropriate the sum of \$2,000 for **General Assistance** (Welfare) for the ensuing year. **FY18**  
*Finance Committee recommend \$2,000* \$2,000  
*Board of Selectmen recommend \$2,000*

Article 23 To see if the Town will vote to raise and appropriate \$8,800 to **preserve our lakes** for the ensuing year: Accounts A & B below: **FY18**

A. TLEA .....	\$5,000	\$4,750
B. Pleasant Lake/Parker Association.....	\$3,800	\$3,800

*Finance Committee recommend \$8,800*  
*Board of Selectmen recommend \$8,800*

Article 24 To see if the Town will vote to raise and appropriate the sum of \$157,044 for **debt and interest**. Accounts A - D below: **FY18**

A. Tank Truck (5 of 10 years) .....	\$17,775	\$17,775
B. Town Garage Bond (6 of 20 years).....	\$31,432	\$31,884
C. MMBB TIF (16 of 16).....	\$80,547	\$84,672
D. MMBB Pleasant lake Dam (2 of 10).....	\$27,290	\$27,289

*Finance Committee recommend \$157,044*  
*Board of Selectmen recommend \$157,044*

Article 25 To see what sum the town will vote to appropriate from estimated **ANTICIPATED NON-PROPERTY REVENUES** to reduce the property taxes for the fiscal year 2018 Accounts A- O below, or take any action thereon:

<b>REVENUE TYPE</b>	<b>FY 19</b>	<b>FY18</b>
A. Excise Tax (motor vehicles and boat)	\$346,000	\$312,000
B. Building and Plumbing Permits	\$18,469	\$19,000
C. Other Permits (Junk yard, Weapons)	\$520	\$632
D. All Agent Fees	\$7,880	\$6,750
E. Vital Record Fees	\$985	\$927
F. Lien interest and costs	\$5,952	\$4,250
G. Bank Interest	\$2,132	\$2,200
H. Interest on Taxes	\$11,595	\$8,000
I. Local Road Assistance (LRAP)	\$61,936	\$60,964
J. Animal Welfare Fees	\$2,499	\$2,400
K. Recreation Fees	\$2,000	\$3,000
L. Snack Shack	\$850	\$1,000
M. Tax Research Fees	\$7,131	\$4,100
N. Tree growth Reimbursements/Penalties	\$18,252	\$19,375
O. Community Hall Rental Fees	\$2,000	not listed
<b>TOTAL</b>	<b>\$488,201</b>	<b>\$444,598</b>

Finance Committee Recommend           \$488,201  
Selectmen Recommend                   \$488,201

Article 26 **Motion to Adjourn**

**ROAD EQUIPMENT 5 YEAR CAPITAL INVESTMENT PLAN**

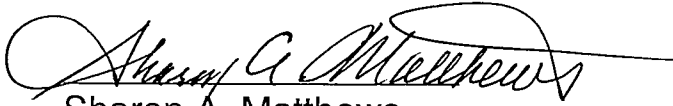
Proposed funding with Heniger Park Lease Fees

<u>Year (FY)</u>	<u>Item</u>	<u>Heniger Park Lease fees (estimated)</u>
1 2019	Tandem Axle Plow Truck w Sander	\$120k
2 2020		\$125k
3 2021	Tandem Axle Plow Truck w Sander	\$130k
4 2022		\$135k
5 2023	Bucket Loader	\$140k

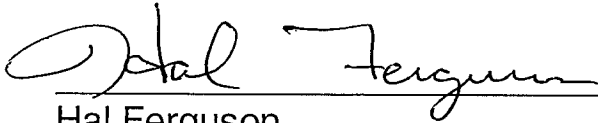
June 18, 2018

FY19 Municipal Warrant – Approved June 20, 2018

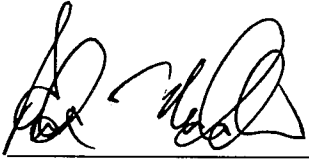
Attested: A true copy



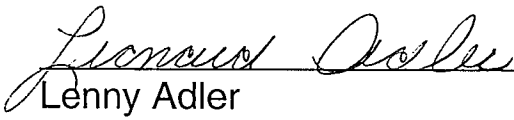
Sharon A. Matthews  
Town Clerk



Hal Ferguson



Rick Micklon



Lenny Adler