

WARRANT

TO: Anne Pastore a resident of the Town of Otisfield, County of Oxford, and State of Maine.  
~~In the name of the State of Maine, you are hereby required to notify and warn the~~  
inhabitants of the Town of Otisfield, qualified to vote in Town affairs, to meet at the Otisfield Community Hall on State Route 121, in said Town, on June 27, 2020 at 9:00 in the forenoon, to act on the following articles, to wit:

- Article 1 To choose a Moderator to preside at said meeting.
- Article 2 To choose a Selectmen/Assessor/Overseer of the Poor for a three-year term.
- Article 3 To choose a Chairman of the Board of Selectmen/Assessors/Overseers of the Poor for the ensuing year.
- Article 4 To choose a Road Commissioner or act otherwise for the ensuing year.
- Article 5 To see if the Town will vote to increase the property tax levy limit established for Otisfield by State law in the event that the municipal budget approved under the following articles will result in a tax commitment that is greater than that property tax levy limit. Note: A vote on this article requires a written ballot.  
*Finance Committee recommend we do so.*  
*Selectmen recommend we do so.*

Article 6 To see if the Town will vote to raise and appropriate the sum of \$316,364 for the **General Government** accounts A - J written below:

	FY21	FY20
A. Selectmen Salaries .....	\$13,500	\$13,500
B. Administration-Compensation.....	\$149,114	\$143,379
C. Office Expenses.....	\$22,000	\$26,621
D. Election.....	\$4,000	\$2,500
E. Legal Services.....	\$6,000	\$8,000
F. Municipal Buildings & Grounds.....	\$65,000	\$75,000
G. Contingency.....	\$5,000	\$10,000
H. Revaluation Reserve Account..(97,707 balance).....	\$5,000	\$10,000
I. Health Officer.....	\$750	\$750
J. Insurance (W.C., properties, unemployment).....	\$46,000	\$46,000
<i>Finance Committee recommend \$316,364</i>		
<i>Board of Selectmen recommend \$316,364</i>		

Article 7 To see if the Town will vote to raise and appropriate the sum of \$235,000 for **Employee Benefits**: Accounts A - D below:

	FY21	FY20
A. Health Insurance.....	\$137,500	\$100,500
B. Social Security.....	\$49,000	\$42,000
C. Maine State Retirement.....	\$42,500	\$42,000
D. Short Term Disability.....	\$6,000	\$5,350
<i>Finance Committee recommend \$235,000</i>		
<i>Board of Selectmen recommend \$235,000</i>		

Article 8 To see if the Town will vote to raise and appropriate the sum of \$167,178 for **Public Safety and Cemeteries: Accounts A - F** below:

	FY21	FY20
A. Fire Department.....	\$83,978	\$86,628
B. Code Enforcement.....	\$56,000	\$65,000
C. Animal Control.....	\$4,000	\$4,000
D. Street Lights .....	\$1,700	\$1,700
E. Beach Gate .....	\$8,500	\$10,500
F. Cemeteries.....	\$13,000	\$13,000

*Finance Committee recommend \$167,178*  
*Board of Selectmen recommend \$167,178*

Article 9 To see if the Town will vote to raise and appropriate the sum of \$848,500 for **Public Works: Accounts A - M** below;

	FY21	FY20
A. Road Commissioner Salary.....	\$56,000	\$56,000
B. Road Construction Reserve..(\$169,503 balance).....	\$35,000	\$35,000
C. Winter Roads.....	\$300,000	\$296,400
D. Summer Roads.....	\$190,000	\$185,100
E. Road Construction.....	\$60,000	\$60,000
F. Tarring & Resurfacing.....	\$120,000	\$120,000
G. Road Patch.....	\$25,000	\$25,000
H. Road Signs.....	\$500	\$500
I. Road Striping.....	\$6,500	\$5,200
J. Town Equipment Expense.....	\$25,000	\$5,000
K. DOT Drug & Alcohol Testing .....	\$500	\$500
L. Roadside Brush Cutting .....	\$5,000	\$5,000
M. Diesel Fuel.....	\$25,000	\$30,000

*Finance Committee recommend \$848,500.*  
*Board of Selectmen recommend \$848,500*

Article 10 To see if the Town will vote to allow the Selectmen to apply for and accept any **grants, reimbursements, and any other revenue**, and disburse the funds to the proper operating accounts; to lapse the balance in the Assessor's Overlay Account to the Surplus Account; lapse any balances and overdrafts in the operating accounts to the Surplus Account; to take appropriate action concerning any education tax relief funds from the state; and to authorize the Selectmen to use these revenues to reduce taxes.

*Finance Committee recommend we do so.*  
*Board of Selectmen recommend we do so.*

Article 11 To see if the Town will vote to raise and appropriate the sum of \$9,250 for **Boards and Committees. Accounts A - C** below;

	FY21	FY20
A. Planning Board.....	\$2,000	\$2,000
B. Appeals Board.....	\$250	\$250
C. Recreation Department.....	\$7,000	\$7,800

*Finance Committee recommend \$9,250*  
*Board of Selectmen recommend \$9,250*

Article 12 To see if the Town will vote to raise and appropriate the sum of \$58,768 for **Contractual Services** for the ensuing year: Accounts A - O below;

	FY21	FY20
A. Maine Municipal Association.....	\$3,215	\$3,215
B. Printing of Town Report.....	\$1,170	\$1,170
C. Audit.....	\$7,000	\$6,000
D. Mapping.....	\$2,000	\$2,000
E. Assessing & Software support .....	\$23,500	\$23,500
F. AVCOG.....	\$4,298	\$4,215
G. Water Pollution Control.....	\$250	\$250
H. Pitney Bowes Postage Meter.....	\$788	\$766
I. TRIO Software Licensing.....	\$9,100	\$8,940
J. Security System Monitoring.....	\$600	\$600
K. Virtual Town Hall WEB Site.....	\$2,100	\$2,000
L. Computer IT.....	\$2,500	\$1,250
M. Copier Lease.....	\$1,397	\$1,397
N. Carbonite back-up/Norton Security.....	\$450	\$270
O. Domain Fee.....	\$400	\$400

*Finance Committee recommend \$58,768*

*Board of Selectmen recommend \$58,768*

Article 13 To see if the Town will vote to raise and appropriate the sum of \$6,625 for **Health & Social Welfare Agencies and Library** expenses for the ensuing year. Accounts A - O below;

	FY21	FY20
A. Project Graduation .....	\$100	\$100
B. School Snack.....	\$100	\$100
C. Western ME Vet Advisory Com.....	\$0	\$175
D. Seniors Plus.....	\$500	\$500
E. Sexual Assault Prevention & Response Service (SAPRS).....	\$400	\$400
F. Life Flight .....	\$400	\$400
G. Bolsters Mills Library.....	\$1,000	\$1,000
H. Healthcare Access Program.....	\$425	\$375
I. Casco Library.....	\$2,500	\$2,000
J. Tri County Mental Health.....	\$200	\$0
K. Safe Voices (AWAP) .....	\$200	\$200
L. Community Concepts.....	\$500	\$500
M. ME Public Radio/TV.....	\$100	\$100
N. Gardens Growing Health Communities(GGHC).....	\$200	\$0
O. Freeland Holmes Library.....	\$0	\$100

*Finance Committee recommend \$6,625*

*Board of Selectmen recommend \$6,625*

Article 14 To see if the Town will vote to raise and appropriate the sum of \$5,000 for **Capital Improvement Reserves**.

	FY21	FY20
A. CIP (Balance \$81,200).....	\$5,000	\$10,000

*Finance Committee recommend we do so.*

*Selectmen recommend we do so.*

Article 15 To see if the Town will vote to authorize the Selectmen to enter into a ten-year purchase agreement for a new Fire Department Squad truck to replace the ~~current one, up to total cost of \$210,000. The present Squad, a 2001 GMC Van~~ is not four-wheel drive and does not have the gross vehicle rating weight (GVRW) to accommodate the current equipment nor allow for future growth. The squad contains equipment, tools, and supplies necessary in responding to all emergencies. The Otisfield Volunteer Firefighters Association would provide \$30,000 toward this purchase and \$30,000 would be taken from the Timber Reserve Fund, (current balance \$143,316).  
*Fire Department recommend that we approve.*  
*Finance Committee recommend that we approve.*  
*Board of Selectmen recommend that we approve.*

Article 16 To see if the Town will vote to accept the proposed "Otisfield New Road Construction Ordinance" update.  
*Planning Board recommend we do so.*  
*Selectmen recommend we do so.*

Article 17 To see if the Town will vote to accept the proposed Town of "Otisfield Subdivision Ordinance" update.  
*Planning Board recommend we do so.*  
*Board of Selectmen recommend we do so.*

Article 18 To see if the Town will vote to accept the proposed "Definition for the Town of Otisfield's Ordinance" update.  
*Planning Board recommend we do so.*  
*Selectmen recommend we do so.*

Article 19 To see if the Town will vote to raise and appropriate the sum of \$2,000 for an emergency fuel oil assistance fund.  
*Finance Committee recommend we do so.*  
*Selectmen recommend we do so.*

Article 20 To see if the town will vote to raise and appropriate the sum of \$3,000 for scholarships, to be allocated to 9 Otisfield students.  
*Finance Committee recommend we do so.*  
*Selectmen recommend we do so.*

Article 21 To see if the town will raise and appropriate the sum of \$6,250 for **maintenance and operation of dams** located on town lakes.

Accounts A - C below:	<b>FY21</b>	<b>FY20</b>
A. Thompson Lake.....	\$5,000	\$5000
B. Pleasant Lake Reserve (\$2000).....	\$1000	\$1000
C. Saturday Pond Reserve (\$500).....	\$250	\$250

*Finance Committee recommend \$6,250*  
*Board of Selectmen recommend \$6,250*

Article 22 To see if the Town will vote to give authority to the Selectmen:

A. To dispose of any real estate acquired by the town for non-payment of taxes

thereon, on such terms as they may deem advisable and to execute quit claim deeds for such property, to use excess funds from the sale of tax acquired property to maintain town owned property and negotiate contracts for snow-removal-and-sanding.

- B. To fix a date when taxes are due and payable and to fix a rate of interest to be charged on taxes unpaid after that date and set an interest rate that the town will pay on rebated taxes for the fiscal year.
- C. For the Tax Collector to accept prepayment of taxes not yet due or assessed.  
*Finance Committee recommend we do so.*  
*Board of Selectmen recommend we do so, and set October 15, 2020 for the first half payment due date, and April 15, 2021 as the second half payment due date. Interest charged at a rate of 7% on delinquent taxes, and 0% paid on any overpayment.*

Article 23 To see if the Town will vote to give the **snowmobile registration** refund from the State to the Otisfield Trailblazers Snowmobile club for trail maintenance.  
*Finance Committee recommend we do so.*  
*Board of Selectmen recommend we do so.*

Article 24 To see if the Town will vote to raise and appropriate the sum of \$145,000 for **Solid Waste** expenses for the ensuing year.

	FY21	FY20
<i>Finance Committee recommend \$145,000</i>	\$145,000	\$141,700
<i>Board of Selectmen recommend \$145,000</i>		

Article 25 To see if the Town will vote to raise and appropriate the sum of \$2,000 for **General Assistance (Welfare)** for the ensuing year.

	FY21	FY20
<i>Finance Committee recommend \$2,000</i>	\$2,000	\$2,000
<i>Board of Selectmen recommend \$2,000</i>		

Article 26 To see if the Town will vote to raise and appropriate \$5,000 to **preserve our lakes** for the ensuing year: Accounts A & B below:

	FY21	FY20
A. TLEA .....	\$5,000	\$5,000
B. Pleasant Lake/Parker Association.....	\$0**	\$3,800
<i>Finance Committee recommend \$5,000</i>		
<i>Board of Selectmen recommend \$5,000</i>		

*\*\*Please note the Pleasant Lake/Parker Pond Association has generously offered to forego payment of our contribution this year, due to added budget demands caused by the coronavirus outbreak.*

Article 27 To see if the Town will vote to raise and appropriate the sum of \$75,724 for **debt and interest**. Accounts A - C below:

	FY21	FY20
A. Tank Truck (7 of 10 years) .....	\$17,775	\$17,775
B. Town Garage Bond (8 of 20 years).....	\$30,659	\$31,073
C. MMBB Pleasant Lake Dam (4 of 10).....	\$27,290	\$27,290
<i>Finance Committee recommend \$75,724</i>		
<i>Board of Selectmen recommend \$75,724</i>		

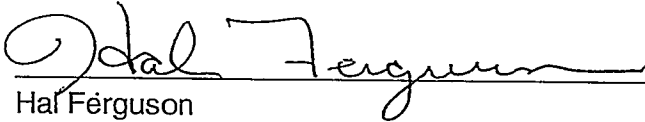
<b>Total of above articles</b>	<b>FY21</b>	<b>FY20</b>
	\$1,885,659	\$1,846,739

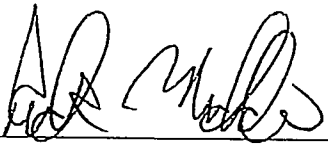
Article 28

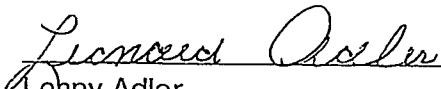
To see what sum the town will vote to appropriate from estimated ANTICIPATED  
~~NON-PROPERTY REVENUES~~ to reduce the property taxes for the fiscal year  
~~2018 Accounts A - M below, or take any action thereon.~~

<u>REVENUE TYPE</u>	<u>FY 21</u>	<u>FY20</u>
A. Excise Tax (motor vehicles and boat)	\$ 345,000	\$343,000
B. Building and Plumbing Permits	\$20,000	\$12,000
C. Other Permits (Junk yard, Weapons)	\$700	\$700
D. All Agent Fees	\$8000	\$7,800
E. Vital Record Fees	\$800	\$1,385
F. Lien interest and costs	\$3000	\$2,500
G. Bank Interest	\$1300	\$1,800
H. Interest on Taxes	\$10000	\$6,200
I. Local Road Assistance (LRAP)	\$63000	\$61,208
J. Animal Welfare Fees	\$1200	\$2,500
K. Tax Research Fees (Misc Revenue)	\$5300	\$10,000
L. Tree growth Reimbursements/Penalties	\$20000	\$19,000
M. Community Hall Rental Fees	\$500	\$750
<b>TOTAL</b>	<b>\$478,800</b>	<b>\$468,843</b>
<i>Finance Committee Recommend</i>	<i>\$478,800</i>	
<i>Selectmen Recommend</i>	<i>\$478,800</i>	

Article 29 Motion to Adjourn

  
Hal Ferguson

  
Rick Micklon

  
Lenhy Adler