

TOWN OF OTISFIELD  
BOARD OF SELECTMEN MEETING  
**AGENDA**

Date: 01/22/2020 7:00pm

1. **7:00 CALL TO ORDER AND FLAG SALUTE**: Chairman Hal Ferguson will preside.
2. **ACTION ON MINUTES**
  - A. To see if the Board will vote to approve the minutes of January 8<sup>th</sup>.
3. **GUESTS**
4. **COMMITTEE REPORTS**
5. **DEPARTMENT HEADS**
6. **QUESTIONS/COMMENTS FROM THE PUBLIC**
7. **ADMINISTRATIVE ASSISTANT ITEMS**
  - A. Board of Selectmen meeting and town office schedule adjustments for 2020.
  - B. Appointment letter for deputy CEO fill in.
  - C. Road Foreman job description.
  - D. Sign new policy on in between warrant checks.
  - E. RBC investments – year-end report.
8. **ADJUSTMENTS TO THE AGENDA**
9. **UNFINISHED BUSINESS**
10. **SELECTMEN’S ITEMS TO BE DISCUSSED & VOTED ON**
  - A. Vote to pay Warrants #16.
  - B. Oxford Dam update.
11. **QUESTIONS OR COMMENTS FROM THE BOARD**
12. **EXECUTIVE SESSION:**
14. **ADJOURNMENT**

**MEETINGS/IMPORTANT DATES**

Wednesday, February 5 <sup>th</sup>	Selectmen	7:00
Tuesday, February 10 <sup>th</sup>	Planning Board	7:00
Monday, February 17 <sup>th</sup>	Town Offices closed for President’s Day	
Wednesday, February 19 <sup>th</sup>	Selectmen	7:00
Tuesday, February 25 <sup>th</sup>	Chat w/Selectman Adler	6-7

