

TOWN OF OTISFIELD
BOARD OF SELECTMEN MEETING
AGENDA

Date: 02/07/2018
7:00pm

1. CALL TO ORDER AND FLAG SALUTE: Chairman Hal Ferguson will preside.
2. ACTION ON MINUTES
 - A. To see if the Board will vote to approve the minutes of January 17, 2018.
3. GUESTS
4. COMMITTEE REPORTS
5. DEPARTMENT HEADS
6. QUESTIONS/COMMENTS FROM THE PUBLIC.
7. ADMINISTRATIVE ASSISTANT ITEMS
 - A. Schedule date for Performance Appraisal- Office staff, Transfer Station.
 - B. Sign CMP Pole Permit.
 - C. Sign Abatements for John & Jessica Merrick and William Fortey.
 - D. Discuss new version of TRIO (municipal software).
8. ADJUSTMENTS TO THE AGENDA
9. UNFINISHED BUSINESS
 - A. Transfer Station Renovation
 - B. Town Office Renovation
10. SELECTMEN'S ITEMS TO BE DISCUSSED & VOTED ON
 - A. Vote to pay Warrant #19.
11. QUESTIONS OR COMMENTS FROM THE BOARD
12. ADJOURNMENT

MEETINGS/IMPORTANT DATES

Ordinance/Policy Review	Thurs., Feb. 8 th	7:00
Employee Handbook Committee	Wed., Feb 14 th	1:30
*****Monday, Feb. 19 th President's Day – Town Offices Closed*****		
Selectmen	Wed., Feb. 21 st	7:00

