

Town of Otisfield
Residence Based Business Application

If you currently are operating or planning to start a home based business of any kind or nature in the town of Otisfield please complete this application.

Map_____ Lot # _____ Date_____

Name of Applicant _____

Name of Property Owner if Different from Applicant _____

Proposed Name of Business _____

Mailing Address _____

Home Phone _____ Business Phone _____

Type of Business _____
(Retail) (Wholesale) (Service) (E-Commerce) (Other)

1. Please describe your business _____

2. Is the business incidental and secondary to the primary residential use of the premises?
Yes _____ No _____

3. Is there one member of the residential household who owns the business?
Yes _____ No _____

4. Is that person actively involved in the business?
Yes _____ No _____

5. Does that person have control over the business activities?
Yes _____ No _____

6. How many employees? _____ Full Time?_____ Part Time?_____

7. How many of the above employees are immediate family members? _____
Non- family members _____

8. How many business vehicles with three or more axles will be operated from the premises? _____
9. Will off street parking be provided for the employees and customers?
Yes _____ No _____
10. Do you have a subsurface sewage disposal system installed on the premises?
Yes _____ No _____
11. How much solid waste do you plan to generate per week?
2 cubic yards or less? _____ 3 cubic yards or more? _____
12. Where do you plan to dispose of any wastes generated by the business?

13. How do you plan to store the waste until it is disposed of?

14. How much hazardous waste will be generated per week? (estimate) _____
15. How much liquid waste (other than domestic sewage) will be generated per week?
_____ gallons (estimate)
16. Do you plan to dispose or recycle items in accordance with State Law?
Yes _____ No (please explain) _____

17. How many signs do you plan to have? _____
18. How large will the sign be? (limited to 8 square feet) _____
19. Will the sign be lit? (must be external) Yes _____ No _____
20. Hours of Business Operation? _____

Applicant Signature

Date

This Home Based Business Application request is based upon the town of Otisfield Site Plan Review Ordinance. Effective date of March 6, 1993

06.21.05