

## TOWN OF OTISFIELD

403 State Route 121, Otisfield, ME 04270

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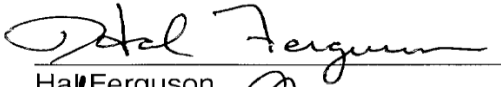
### TOWN OF OTISFIELD SIGN USAGE POLICY


This policy is in reference to public usage of the electronic sign outside of the Town Office and the manually lettered sign on the Community Hall building.

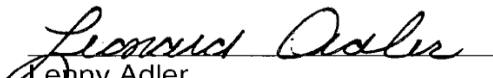
**The Town Hall Electronic Sign-** This sign is used for informing the public of dates, times, etc. of due dates; taxes, dog licenses, etc. Also meetings and informational events, i.e. Board of Selectmen meetings, Finance Committee meetings, the Historical Society, etc. Please contact Administrative Assistant at the Town Office for sign requests. The Board of Selectmen reserve the right to approve and or disapprove any sign request.

**The Community Hall Sign** - Any resident of the town may make use of the sign to advertise for a local fundraiser, church supper, school event, etc, based on bookings, schedules and priorities. Sign letters are located in the Hall. You are responsible for putting the sign up **and** taking the sign down. Sign is available to be put up two days prior to event in most cases. The sign letters need to be taken down within two days after the advertised event. Also the letters need to be wiped off if wet and put back in alphabetical order as they were found. The sign light needs to be shut off after use. Contact Administrative Assistant at the Town Office for scheduling 539-9101 x 2.

Otisfield Board of Selectmen

  
Hal Ferguson

  
Rick Micklon

  
Lenny Adler

Adopted 9/4/13, amended 4/18/18