

**Town of Otisfield
Planning Board Minutes
Town Office Annex
July 12, 2022
7:00 PM**

1. The regular meeting was called to order at 7:00 PM by Chair – Karen Turino.
2. Attendance: Members present were Chair – Karen Turino, Vice Chair – Stan Brett, Pauline Flagg, John Ywoskus – Alternate & Scott Arn - Alternate/Recording Secretary. (Absent - Otis Brown & Herb Olson)
*John & Scott moved up as voting members.

Secretary: Tanya Snow

Code Enforcement Officer: Fred Collins

3. **Announcement of Quorum:** Board has a quorum.
4. **Approve Secretary's Report:**
 - A. Regular Meeting Minutes from May 10, 2022. *Motion to accept minutes. PF/SB – Unanimous.
5. **Discussion & Comments from Public:**
 - A. None.
6. **Residence - Based Business Applications:**
 - A. None.
7. **Shoreland Zoning Applications:**
 - A. None.
8. **Miscellaneous Applications:**
 - A. None.
9. **Subdivision Application:**
 - A. None.
10. **Upcoming Dates:**
 - A. Planning Board Meeting August 16, 2022 at 7:00 PM. (If no items on the agenda, meeting will be cancelled)
11. **Discussion & comments from Code Enforcement Officer:**
 - A. None.
12. **Discussion & comments from Board:**
 - A. Stan Brett & Otis Brown's term expires 06/2022. Stan agrees to stay on the board. TS will bring up to BOS at next meeting.
 - B. Election of Officer's: (Tabled until next meeting)

13. Unfinished Business:

- A. Solar Farm Discussion: For Background; the BOS requested the PB members DRAFT the Solar Farm Ordinance. BOS are looking for this to be a stand-alone Solar Farm Ordinance and AVCOG is available as a resource if needed, but we are currently waiting for the replacement of our prior representative, Shelley Norton. RM has been contacting AVCOG on behalf of the PB members. *Selectmen offered to cover professional expertise and consulting service fees, to assist the Planning Board as needed.

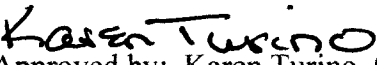
TONIGHT'S DISCUSSION:

- PB members started at OSO 8 (Site Plan Application & Reviewed verbiage throughout).
- All agree they would like to consider adding a buffer (possibly 500') from any main road, private road or waterfront. (Don't believe Solar Farms can be banned completely, but restrictions can be made).
- KT is going to provide a complete integration so that we can use that moving forward.

*PB Members stopped at Article 10, General Provisions.

14. Adjournment: With no further business, the meeting was adjourned at 9:10 PM. PF/SB -Unanimous.

Respectfully submitted,
Tanya Snow, Secretary


Approved by: Karen Turino, Chair
Otisfield Planning Board
Approved on: September 13, 2022