

**Town of Otisfield  
Planning Board Meeting  
Town Office Annex  
January 10, 2023  
Minutes**

1. The meeting was called to order at 7:00 PM by Chair – Karen Turino
2. Attendance: Chair – Karen Turino, Vice Chair – Scott Arn, Stan Brett, Herb Olson, John Ywoskus, Sarah Burnham - Alternate/Recording Secretary.  
  
Code Enforcement Officer: Absent
3. **Announcement of Quorum:** Board has a quorum
4. **Approve Secretary's Report:**  
A. Regular Meeting Minutes from December 13, 2022. **\*Motion to accept Minutes. SA/Stan B – Unanimous.**
5. **Discussion & Comments from Public:**  
A. None
6. **Residence - Based Business Applications:**  
A. None.
7. **Shoreland Zoning Applications:**  
A. None.
8. **Miscellaneous Applications:**  
A. None.
9. **Subdivision Application:**  
A. None
10. **Upcoming Dates:**  
A. Public Hearing on draft of proposed Solar Energy Systems Ordinance – January 19, 2023.  
B. Planning Board Regular Meeting February 14, 2023.
11. **Discussion & comments from Code Enforcement Officer:**  
A. None.
12. **Discussion & comments from Board:**  
A.
13. **Unfinished Business:**  
A. Solar Farm Discussion: For Background; the BOS requested the PB members DRAFT the Solar Farm Ordinance. BOS are looking for this to be a stand-alone Solar Farm Ordinance and AVCOG is available as a resource. David Galbraith from AVCOG is working with the Board.

The PB went through the responses from Phil Saucier on the revisions and edits made after his initial review. The only comment was to provide suggested wording as requested by the PB for 6A.6.d. The PB agreed with his suggestion. There were no other comments from Phil.