

**Town of Otisfield
Planning Board Meeting
Town Office Annex
December 13, 2022
Minutes**

1. The meeting was called to order at 6:58 PM by Chair – Karen Turino
2. Attendance: Chair – Karen Turino, Vice Chair – Scott Arn, Stan Brett, Pauline Flagg, Herb Olson, John Ywoskus – Alternate, Sarah Burnham - Alternate/Recording Secretary.

Board of Selectmen: Lenny Adler, Hal Ferguson, Rick Micklon
Code Enforcement Officer: Absent

3. **Announcement of Quorum: *Motion to move John Ywoskus from an Alternate to a Full Member of the Board.** SA/S Brett – unanimous. The BOS had accepted her resignation as a Full Member and appointed her to be a Temporary Alternate. As a Temporary Alternate she will replace one of the absent alternates in the Spring when she is back in Otisfield.
4. **Approve Secretary’s Report:**
 - A. Regular Meeting Minutes from November 22, 2022. ***Motion to accept Minutes. S Brett/SA – Unanimous.**
5. **Discussion & Comments from Public:**
 - A. None
6. **Residence - Based Business Applications:**
 - A. None.
7. **Shoreland Zoning Applications:**
 - A. None.
8. **Miscellaneous Applications:**
 - A. None.
9. **Subdivision Application:**
 - A. None
10. **Upcoming Dates:**
 - A. Public Hearing on draft of proposed Solar Energy Systems Ordinance -- TBD
 - B. Planning Board Regular Meeting January 10, 2023
11. **Discussion & comments from Code Enforcement Officer:**
 - A. None.
12. **Discussion & comments from Board:**
 - A.
13. **Unfinished Business:**
 - A. Solar Farm Discussion: For Background; the BOS requested the PB members DRAFT the Solar Farm Ordinance. BOS are looking for this to be a stand-alone Solar Farm Ordinance and AVCOG is available as a resource. David Galbraith from AVCOG is working with the Board.

The Selectmen went through the 11.23.2022 version of the draft Solar Energy Generation Ordinance, pointing