

**Town of Otisfield
Planning Board Meeting Minutes
Town Office Annex
May 21, 2019**

1. **Call to Order:** The regular meeting was called to order at 7:07 PM by Chair – Karen Turino.
2. **Attendance:** Members present were Chair – Karen Turino, Recording Secretary & Alternate – Otis Brown, Stan Brett, David Hyer, Herb Olsen. * Otis Brown was moved up as a voting member.
(Absent – Vice Chair - Rick Jackson & Alternate – Pauline Flagg)

Secretary - Tanya Snow

Code Enforcement Officer: Richard St. John

3. **Announcement of Quorum:** Board has a quorum.

4. **Approve Secretary's Report:**

- A. Regular Meeting Minutes from April 23, 2019. *Motion to accept minutes. DH/SB – Unanimous.
- B. Site Walk Minutes from May 14, 2019. *Motion to accept minutes. HO/SB – Unanimous.

5. **Discussion & Comments from public:**

- A. None.

6. **Residence - Based Business Applications:**

- A. None.

7. **Shoreland Zoning Applications:**

- A. Joshua Gregoire, Bartow Construction, representing Yair Talmor - Map U07/Lot 10, removing 3 structures off site and building 2 new structures, 500 sq. ft each within the 25-75' setback. The maximum combined total footprint allowed is 1,000 sq. ft. with maximum height of 20 ft. or existing. This is intended for seasonal use. The owner's proposed buildings to be simple bunk houses for their children. Site Walk was held, Tuesday, May 14th at 3:00 PM. CEO read the parameters of what the PB needs to determine to decide GPE (greatest practical extent from the high-water mark). All agree that Camp #3 should be moved behind the 3' mark from the back wall of the existing camp #3. *An accurate specific measurement is needed. The Greatest Practical Extent (GPE) was discussed at great length and still needs to be determined by the PB so that Josh can proceed. KT is recommending a 2nd site walk. *Motion for a second site walk on Tuesday, May 28th @ 5:30 PM. OB/DH – Unanimous.

8. **Site Plan Applications:**

- A. None.

9. **Subdivision Application:**

- A. None.

10. **Upcoming Dates:**

- A. Planning Board Workshop – May 28, 2019 @ 7:00 PM.
- B. Planning Board Site Walk – May 28, 2019 @ 5:30 PM.
- C. Planning Board Meeting - June 18, 2019 at 7:00 PM.

11. Discussion & comments from Code Enforcement Officer:

A. None.

12. Discussion & comments from Board:

A. None.

13. Unfinished Business:

A.

14. Adjournment: With no further business, the regular meeting was adjourned at 9:19 PM. RJ/HO -- Unanimous.

Respectfully submitted,
Tanya Snow, Secretary



Approved by: Karen Turino, Chair
Otisfield Planning Board
Approved on: June 18, 2019