

**Town of Otisfield**  
**Planning Board Minutes**  
**ZOOM MEETING**  
**February 9, 2021**  
**7:00 PM**

Topic: Town of Otisfield Planning Board Meeting

Time: Feb 9, 2021 07:00 PM Eastern Time (US and Canada)

Zoom Meeting

<https://zoom.us/j/9116390706?pwd=c3BNb2F1Z0ZQUldqeWt5eHJlYWc4QT09>

Meeting ID: 911 639 0706

Passcode: 9116390706

1. The meeting was called to order at 7:02 PM by Chair – Karen Turino.
2. **Attendance:** Members present were Chair – Karen Turino, Vice Chair – Rick Jackson, Stan Brett, Otis Brown & Pauline Flagg – Alternate & Recording Secretary (Absent -Herb Olsen) \*Pauline moved up as a voting member.

Code Enforcement Officer: Fred Collins, Jr.

Secretary: Tanya Snow

3. **Announcement of Quorum:** Board has a quorum.
4. **Approve Secretary's Report:**
  - A. Regular Meeting Minutes from January 12, 2021. \*Motion to accept minutes with item #22 to read "Nutting Ledge" instead of "Nutting Hill" & # 15 to add "initial test must be requested prior to construction". SB/RJ – Unanimous.
5. **Discussion & Comments from public:**
  - A. None.
6. **Residence - Based Business Applications:**
  - A. None.
7. **Shoreland Zoning Applications:**
  - A. None.
8. **Site Plan Applications:**
  - A. Jared Connell, represented by Chip Haskell, PE CES, Inc. Map R9/Lot 10, "Solar Farm: located at Nutting Ledge, Route 121. \*January 12, 2021- There was a motion to approve the application with (5) conditions. Tonight (February 9<sup>th</sup>) PB read through and approved the Findings of Fact (FOF) & Conclusions of Law (COL) - (Separate Document) TS will send copy of the FOF/COL to the applicant.
9. **Subdivision Application:**
  - A. None.

**10. Upcoming Dates:**

- A. Planning Board Meeting February 23, 2021 at 7:00 PM ~ Cell Tower
- B. Planning Board Meeting, March 9, 2021 at 7:00 PM.

**11. Discussion & comments from Code Enforcement Officer:**

- A. None.

**12. Discussion & comments from Board:**

- A. Typo correction & formatting to the Site Plan Review Ordinance will be updated. \*Tabled - TS has not completed that yet.

**13. Unfinished Business:**

- A. None.

**14. Adjournment:** With no further business, the meeting was adjourned at 8:28 PM. OB/SB -Unanimous.

Respectfully submitted,  
Tanya Snow, Secretary

*Karen Turino*

Approved by: Karen Turino, Chair  
Otisfield Planning Board  
Approved on: February 23, 2021