

**Town of Otisfield
Planning Board Meeting Minutes
January 16, 2018**

1. Call to Order: 7:04 PM

- 2. Attendance:** Chair – Karen Turino, Vice Chair – Rick Jackson, Herb Olsen & Stan Brett.
(Absent, Recording Secretary – David Hyer, Alternate – Otis Brown & Alternate - Beth Damon)

Code Enforcement Officer: Richard St. John
Secretary: Tanya Taft

3. Announcement of Quorum: Board had a quorum.

4. Approve Secretary's Report:

- A.** Regular Meeting Minutes from September 19, 2017. *Motion to accept minutes. HO/SB - Unanimous.

5. Discussion & Comments from public:

- A.** Major Subdivision – (6) lots, (4) on Otisfield Cove Road, (2) on Cobb Hill Road, Map R3, Lot 67. No Roads. The George *Siber* residence next to the Community Hall. Presented by Stuart Davis, Davis Land Surveying: CEO discussed this at the September meeting as possibly coming before the board. He was presented with this Friday afternoon (after tonight's agenda had been posted) and invited Mr. Davis to come during public discussion tonight. KT asked PB if they would like to listen to this as a Preliminary Sketch Plan Review before it is formerly submitted as an application at an upcoming meeting. All agreed. Nothing starts tonight, just listening to what is presented. Contour Lines will be done for storm-water purposes. RJ: Are both roads, town maintained? CEO: Yes. *Applicant will come back before the board with a completed application next month.

7. Shoreland Zoning Applications:

- A.** None

8. Site Plan Applications:

- A.** None

9. Subdivision Application:

- A.** None

10. Upcoming Dates:

- A.** Planning Board Meeting February 20, 2018 at 7:00 PM.

11. Discussion & comments from Code Enforcement Officer:

- A.** CEO: It's been a quiet month with the holidays.

12. Discussion & comments from Board:

- A.** KT: At our next meeting we will discuss the Subdivision and New Road Construction Ordinances regarding new road construction standards. KT asking members to review it for homework.

13. Unfinished Business:

- A.** Review the Subdivision and New Road Construction Ordinances regarding new road construction standards. Determine which to keep and which to eliminate. Resolve any differences.

14. Adjournment: With no further business, the regular meeting was adjourned at 7:59 PM. SB/HO-
Unanimous.

Respectfully submitted,
Tanya Taft, Secretary

Approved by: Karen Turino, Chair

Otisfield Planning Board
Approved on: April 17, 2018