

**Town of Otisfield Board of Selectmen
Meeting Minutes Town Office Annex
February 7, 2024**

1. **CALL TO ORDER:** The regular meeting was called to order at 7:00 PM. Chairman; Hal Ferguson, Rick Micklon & Lenny Adler present.

FLAG SALUTE: Audience and Board members saluted the flag.

2. **ACTION ON MINUTES:**

- A. *Motion to accept Meeting Minutes from January 17, 2024-**LA/RM** Unanimous

3. **GUESTS:**

- A. John Snell-Energy Audit: presented a slide show on where the town may 1. Reduce Energy Costs 2. Stabilize the Towns Energy Cost. Mr. Snell will, with the BOS approval, start work on an application for the \$100,000.00 grant with CBE. Plan is to help improve the Towns Energy use in the buildings with renewable energy, high efficiency heat pumps, solar on the roofs and on post outside and upgrade the insulation in the town office and town garage. All agree.

4. **DEPARTMENT HEADS:**

5. **QUESTIONS AND COMMENTS FROM THE PUBLIC:**

- A. Jim Howard would like to see if there could be a way for the porta potty to be moved closer to the beach. **HF-** it was moved up near the gate and under the lighting as a result of all the problems last summer. The provider informed the town that if there was one more issue it would be removed.

6. **ADMINISTRATIVE ASSISTANT ITEMS:**

- A. Abatement MAP R08-02-ON V. Herrick \$173.53 2022 Taxes: *Motion to approve the abatement-**HF/LA**-Unanimous
- B. *Motion to approve Julie Ywoskus's application to join the Conservation Committee with a 3 yr term **RM/LA**-Unanimous
- *Motion to increase the number of members from 7 to 9 members. **HF/LA**-Unanimous

7. **ADJUSTMENTS TO AGENDA:**

A.

8. **UNFINISHED BUSINESS**

- A. Spurrs Corner Memorial-Spring 2024
- B. ADU-(Accessory Dwelling Units)-RM- The State has given towns until June 30, 2024 to get ADU's enacted into town ordinances. **RM** To make sure we comply with our town ordinances as our small town is not the same as other towns. We have asked the town attorney work on this to make sure we comply with the State. **HF** this will be an article at the Town Meeting in June
- C. Code Enforcement-Electric car lease. Expires in August
- D. McKay Property Mose Pond-Approved at the Special Town Meeting held February 1, 2024
- E. Spurrs Corner Fire Station: **RM** Ross Cutlet and Dell Maxfield are working together to get information.

9. SELECTMEN'S ITEMS TO BE DISCUSSED & VOTED ON:

- A. *Motion to pay Warrant #18 HF/LA -Unanimous
 - a.1. *Motion to pay Warrant #19 RM/LA-Unanimous
- B. *Motion to approve 2024 Hazard Mitigation Plan .HF/LA-Unanimous. Signed

10. QUESTIONS AND COMMENTS FROM THE BOARD:

- A. LA- Received one bid from Oxford County Dodge Jeep Ram for a truck for the Road Commissioner. \$47,700.00 for the truck and \$8,500.00 for the plow. This was the only bid from the three requested. *Motion to approve the purchase LA/HF-Unanimous. *NOTE: FOUR BIDS WERE SOLICITED. RM*
- B. RM-the code enforcement officer will be out on medical leave and I will be in the office till his return.
- C. RM- would like to add the renovation of the old cafeteria area in the Town office to the upcoming budget cycle to be used for Rec. department and storage.
- D. HF-10 emergency kits have been given to people by request.
- E. HF- TLEA- has found 5 places in Otisfield that will be considered for a 319 Grant. The TLEA will have a meeting either at the end of this month or next month. We will find out if it is matching funds of either materials or labor or both. Will ask Road Commissioner to attend meeting with me as this will includes roads. They will also need a letter from Town and will provide a template..

11. EXECUTIVE SESSION:

- A. Motion to enter into executive session pursuant to MSRS. *Motion to close executive session by ____ 2nd ____, All Y-N. Discussion: *There was no executive session held at this mtg.

UPCOMING DATES:

- A. Presidents Day February 19 Town office closed
- B. Board of Selectman Meeting February 21 @ 7 p.m..
- C. Winter Carnival February 24, 2024

ADJOURNMENT. * Motion to adjourn HF/RM – unanimous @ 8:08 p.m.

Respectfully submitted, Abigail Miller, Secretary

Approved by:

Hal Ferguson, Chairman

Rick Micklon

Lenny Adler

Approved on February 21, 2024