

**Town of Otisfield  
Board of Selectmen Meeting Minutes  
December 6, 2017**

1. **CALL TO ORDER:** The regular meeting was called to order at 7:04 PM. Lenny Adler & Rick Micklon present. (Absent – Chairman: Hal Ferguson) \*Rick Micklon presiding as Chair in Hal Ferguson's absence.
2. **FLAG SALUTE:** Audience and Board members saluted the flag.
3. **ACTION ON MINUTES:**
  - A. Meeting Minutes from November 15, 2017. \*Motion to table minutes. RM/LA – Unanimous.
4. **SPECIAL EVENTS**
  - A. David Hyer – Presentation of Road Surface Management System software. \*Postponed. Will wait for Hal to be present.
5. **BOARD & COMMITTEE REPORTS:**
  - A. Planning Board: Herb Olson: He and Otis Brown took a Planning Board refresher class in Lewiston and it was very helpful. He's hoping PB will implement some new ideas.
6. **DEPARTMENT HEADS:**
  - A. Fire Department: Kyle Jordan. The FD has officially hired (2) new members. One is an EMT from New York and the other is new to the area and was a FF in Freeport. Both are retired and will help with the day coverage. The Norway FD repeater is back up and running after being struck by lightning. Trying to run it through the Insurance Company before distributing any funds.
7. **QUESTIONS/COMMENTS FROM THE PUBLIC:**
  - A. Road Striping: Tanya Taft: Wanted to thank Rick Micklon for getting Fine Line Striping out of Hermon to come and do the stripes on Powhattan road so quickly and late in the season after hearing some safety concerns. All agreed this company did a great job. Dan Peaco thought they did a great job too but wondered why they did two center lines instead of one. RM: Richard Bean suggested they do it that way because Casco stopped their double line at their town line on Mayberry Hill. RM wanted the public to know that everything was done with Richard Bean, Sr.'s approval. All in attendance thanked RM for getting it done and agreed the paint looks great and should last a couple years. AP has received many emails thanking him for getting this done as well. RM suggested that we ensure that we identify other town roads that need this service and get them done as soon as our budget allows and with Finance Committee support.
  - B. Vandalism in Town. While all agree that this is a shame, it has been a while since this has happened. Damaged signs will be replaced.
8. **ADMINISTRATIVE ASSISTANT ITEMS:**
  - A. Abatements for the 2017/2018 Tax Season: (5) abatements for a total of \$2,303.28
    - 1) \*Motion to approve the tax abatement for Martin J. Connolly & Lisa M. Morelli-Connolly, for \$313.50 for the 2017/2018 tax year. LA/RM – Unanimous.
    - 2) \*Motion to approve the tax abatement for Dana A. Phillips & Kimberly A. Howlett-Phillips in the amount of \$594.18 for the 2017/2018 tax year. LA/RM – Unanimous.
    - 3) \*Motion to approve the tax abatement for Mark & Nicole Lintereur in the amount of \$687.89 for the 2017/2018 tax year. LA/RM – Unanimous.
    - 4) \*Motion to approve the tax abatement for Garry S. & Deborah Dyer in the amount of \$533.75 for the 2017/2018 tax year. LA/RM – Unanimous.

5) \*Motion to approve the tax abatement for James F. Schaff in the amount of \$173.96 for the 2017/2018 tax year. LA/RM – Unanimous.

B. Pole Permits (2) needed for West Andrew Hill Road. \*Motion to sign the 2 CMP pole permits on West Andrew Hill Road. RM/LA – Unanimous.

C. Tree lighting, was held Saturday 12/2<sup>nd</sup> at the Community Hall and everything turned out great.

**9. ADJUSTMENTS TO AGENDA**

A. None.

**10. UNFINISHED BUSINESS**

A. Saturday Pond Dam easement.

**11. SELECTMEN'S ITEMS TO BE DISCUSSED & VOTED ON**

A. Town Warrant: \*Motion to sign Warrant #14 & 15, to pay the town bills. LA/RM - Unanimous.

**12. QUESTIONS OR COMMENTS FROM THE BOARD**

A. Road Striping: LA: I also liked the quality of the striping job and thanked RM for doing this.

B. Electronic Sign: RM: The sign should be installed a week from today. Richard Bean is going to dig a trench and Seth Field will be doing the electrical. David Hyer, Anne Pastore and Tanya Taft will watch a training video on posting messages on the sign.

C. Paved walkway: RM: The walkway has been paved from the top of parking lot to the side door. J. Pratt Construction paved it last Wednesday and all agree it looks great.

D. Transfer station: RM: The posts for the new roof system have been installed. It has been measured. Materials are in and it should be starting in next 7 days.

E. Henniger Park Railings: RM: Both hand rails have been completed.

F. Department of Labor: LA: The State came back to re-inspect Transfer Station and Garage. Record keeping was a small issue and has been corrected. Safety training is needed but they gave us an extension for all departments to take it together. (Garage, FD, Transfer Station and Town Office employees) Not due until January. Then everything should be all set.

**13. EXECUTIVE SESSION:**

A. Motion to enter into executive session pursuant to MSRSA §405(6)(A) ~~at 8:05 PM~~ <sup>ALY</sup> to discuss personnel issues. HF/LA – Unanimous. \*Motion to close executive session by \_\_\_ 2<sup>nd</sup> \_\_\_, All Y-N.

\*There was no executive session held at this mtg.

**14. ADJOURNMENT.** \*Motion to adjourn at 7:55 PM. RM/LA -Unanimous.


Respectfully submitted,

Tanya Taft, Secretary

Approved by:

Hal Ferguson, Chairman (ABSENT)

Rick Micklon 

Lenny Adler 

Approved on December 20, 2017