

**Town of Otisfield
Board of Selectmen Meeting Minutes
June 6, 2018**

1. **CALL TO ORDER:** The regular meeting was called to order at 7:00 PM. Hal Ferguson – Chairman, Rick Micklon & Lenny Adler present.

FLAG SALUTE: Audience and Board members saluted the flag.

2. **ACTION ON MINUTES:**

- A. Meeting minutes from May 16, 2018. *Motion to accept minutes. LA/RM – Unanimous.

3. **SPECIAL EVENTS**

- A. BOS welcomed Oxford County's new Sheriff Jim Theriault, who replaced former Oxford County Sheriff Wayne Gallant. Jim provided a printout of incident reports from January to date to the BOS. There were 159 reported calls for Otisfield. Jim will be running for the next 4 year term. Currently there are 31 vehicles in operation and nine new ones have just been ordered. Personnel is down by 2, but they are in the process of hiring 2 more officers that have just graduated from the Community College in Auburn. Hopefully if all is approved on the 19th he'll be up to staff. The incoming employees have a year to go to the Academy. Oxford County is the 3rd largest County in the State. Otisfield is considered Zone 1. BOS thanked Jim for his time and told him to visit anytime.

4. **BOARD & COMMITTEE REPORTS:**

- A. Planning Board: Oath of Office: Rick Micklon, State of Maine Dedimus Justice (Lifetime appointment by Governor John Baldacci) has sworn in PB member Otis Brown. As of June 2018, all current Planning Board members have been sworn in.
- B. Finance Committee: Quen Henderson: Just a reminder that there is a Public Hearing for the Finance Committee scheduled for June 14th @ 7:00 PM @ Community Hall.

5. **DEPARTMENT HEADS:**

- A. Sexton, Dan Peaco
Keene Cemetery: I made an assumption about this cemetery. After 10 years of taking care of it, I've just been told it is private property. The town will no longer be taking care of it. It was an oversight, and I apologize. BOS: They reaped the benefits of it and no one complained about it being done. HF: Live and learn. PUBLIC: I'm new to the Town, but that's the first time I've ever heard of someone complaining about the Town doing something like this for them. HF: We can't spend Town money on private property, unless it's for the good of the community. BOS: Thanked Danny for doing all that he does for this town.

6. **QUESTIONS/COMMENTS FROM THE PUBLIC.**

- A. Otis Brown: What is the Spectrum hook up timeline? RM: The original goal was end of May, now it's the first week of July that they are shooting for. Most of the town has been strung. According to Spectrum, Otisfield will be the 1st town in Maine to have this new fiber optics system installed. You can live up to 1200 feet from the road and they will connect to you with "light based" fiber optics. It is the newest technology out there and they chose Otisfield to start with. They are replacing a lot of poles in town already. They still have work to do in the month of June. The easement has been signed for them to install their equipment on Town property. Updates will follow when BOS know more.

- B. Herb Olson: Are we going to have a year to date financial report at Town Meeting? HF: We will have the information there if anyone has questions. AP can provide a 1 page report but it will not have a complete breakdown, it will just have a line item of what was spent. HF: We can answer any questions that arise. On the warrant it will show what was approved for last year and what's recommended for this year. If anyone wants to come in and ask for more detail then that, they are welcome to. No one has requested any information as of yet, other than Herb. Please remember that the Finance Committee has the complete breakdown and can also share that info with the voters.

7. ADMINISTRATIVE ASSISTANT ITEMS

- A. Sign "corrected" Sign Usage Policy. All agreed to sign corrected policy. TT will post on website.
- B. Land bids for tax acquired property. AP: To post in the Boston Paper it will cost \$543.20. Just wanted to check with Board to see if they wanted to spend that kind of money. HF: Recommending we put it out for bid in same paper we posted Heniger Park in. This is the last time we'll advertise it. All agree to place an ad in the Portland Paper, Boston Paper, Advertiser Democrat & Sun Journal. Bids were going to be due July 18th but all agree to change it to August 1st. BOS are leaving this to AP's discretion on which paper to post in. *Tabled until August 1st meeting.
- C. Permits:
- 1) Catering permit for a wedding at the Wedding Barn *Motion to issue the permit for Famous Dave's at the Wedding Barn. LA/HF – Unanimous.
 - 2) Permit for True Lawton at the Community Hall. *Motion to issue a permit for True Lawton being hosted by Ron and Sue Lawton at the Community Hall. LA/RM – Unanimous.
- D. Road Crew Uniforms: AP: 2 companies have been looked into for providing and cleaning our Road Crew uniforms. Cintas out of Westbrook delivers comfortable and professional-looking uniforms and apparel for a minimum of \$70/month per employee. UniFirst Uniforms out of Portland, offers same comfortable and professional-looking uniforms for a minimum of \$25/month per employee. All agree to try UniFirst Uniforms. AP will discuss contract with them and see if it's an automated renewal. Herb Olson suggests we offer Transfer Station attendant's a uniform if interested. All agree that's a great idea and AP will talk to him & Elton.
- E. State Valuation Report for 2019: AP provided a printout to BOS.

8. ADJUSTMENTS TO AGENDA

- A. None.

9. UNFINISHED BUSINESS

- A. New Bidding Policy
- B. Amended Fee Schedule
- C. Cunningham Security

10. SELECTMEN'S ITEMS TO BE DISCUSSED & VOTED ON

- A. Town Warrant: *Motion to sign Warrants # 32, 33 & 34 to pay the town bills. LA/RM - Unanimous.
- B. SAD17 Warrant and notice of Election (9) copies. AP: Sharon did her postings and everything is ready to be signed. *BOS signed the copies of the SAD 17 Warrant.

11. QUESTIONS OR COMMENTS FROM THE BOARD

- A. HF: Cunningham Security came to the Town Office on Monday. They adjusted the view of the camera inside the office. They also placed a camera in the entry way. Both are live and recorded. Another monitor will be placed in the CEO office. A strobe light / panic button will also be installed. That is a direct link to Cunningham Security and possibly 911 dispatch. HF will ask about the 911 dispatch link when he meets them at the Transfer Station to install cameras there.
- B. RM: New recycling compactor equipment should be arriving Friday, no commitment on when they will be starting and putting it together, but it should be operable in a couple weeks.

- C. **LA:** Road commissioner's budget. Otisfield currently pays \$54,000/year. We are right in the ball park but we are lucky to have our Road Commissioner who puts in almost 80 hours a week. Paris pays \$57,850/year. Based on 40 hours a week. Norway pays \$19.96 /hour. *PLUS TIME + 1/2 AFTER 40 HOURS RM* Oxford pays \$22.50/ hour for 40 hours with overtime starting at 33.25/hour. *RM* Harrison pays \$22.17/ hour for 40 hours with overtime starting at 33/hour. *RM*
- D. **HF:** Memorial Day Flag raising: We had some problems this year with what could have been serious injuries at the corner of Rayville and 121 intersection. This location is an accident waiting to happen. I've looked into any special meaning behind having it at this location and after talking to Jean Hankins, we couldn't determine any reason why it's here other than it's always been done here. Recommending we have future ceremonies at the Community Hall. It's much safer and has more parking. All agree this would be a better location. HF will do a little more research before a decision is made.
- E. **HF:** Community Hall bathroom heaters have been disconnected, but now is the time to discuss options with Field Electric. All agree. *Tabled until an upcoming meeting after some discussion with Seth Field.
- F. **HF:** Capital Investment Plan: Fire Chief Kyle Jordan will update and TT will add to the town web site.
- G. **HF:** Pleasant Lake, Parker Pond Dam: Engineer, Myron Petrovsky did a final review and signed off on this project. After sign off, it was determined that dam is leaking again. Approximately 1 gallon a minute is being lost. HF is meeting with Casco BOS Holly Hancock and Town Manager Dave Morton on June 13th at 9 am to discuss options and repairs with T-Buck Construction.
- H. **HF:** Thompson Lake dam: They hired Engineer, Myron Petrovsky, to do an evaluation and 34 pages later the evaluation has been completed. He's very thorough and methodical. The next meeting is scheduled for July, possibly June. Dan Peaco and Hal are on the committee for Otisfield. Poland is choosing not to contribute this year. HF will discuss this at the August 4th meeting of TLEA.
- I. **LA:** Transfer Station Road: LA spoke with Richard Bean who requested that the Stop sign at the end of Station road be changed to a yield sign. For background, it used to be a yield sign. Most agree that it should go back to the way it was. LA called MDOT to see if the Town can put it back to the way it was and the answer was to go ahead and change the sign back to a Yield sign. This has been done.


12. EXECUTIVE SESSION:

- A. Motion @ 8:28 PM to enter into executive session pursuant to MSRSA §405(6) (A) to discuss personnel issues. *Motion to close executive session @ 8:50 PM. HF/LA-Unanimous.

13. ADJOURNMENT. *Motion to adjourn at 8:50 PM. RM/LA-Unanimous.

Respectfully submitted,
Tanya Taft, Secretary
Approved by:

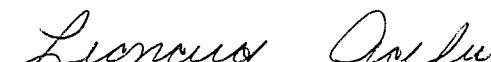
Hal Ferguson, Chairman



Rick Micklon



Lenny Adler



Approved on June 20, 2018