

**Town of Otisfield
Board of Appeals Minutes
Town Office Annex
August 21, 2018**

1. **Call to Order:** The meeting was called to order at 6:00 PM.
2. **Attendance:** Members present were: Chair - Don Verrill, Vice Chair- Janet Douglass, Recording Secretary - Brendan Bedell, Anne Pastore & Marianne Izzo-Morin.

Tanya Snow – Secretary
3. **Quorum:** Board had a quorum.
4. **Secretary's Report:**
 - A. Meeting Minutes from April 20, 2017. *Motion to accept minutes. DV/JD – Unanimous.
5. **Discussion & Comments from Public:**
 - A. None.
6. **Administrative Appeal**
 - A. None.
7. **Appeal for a variance**
 - A. None.
8. **Discussion and comments from Board:**
 - A. Election of Officer's . TT will update website.
 1. Chair – *Motion for Don Verrill. JD/AP – Unanimous.
 2. Vice Chair - *Motion for Janet Douglass. DV/AP – Unanimous.
 3. Recording Secretary - *Motion for Brendan Bedell. DV/AP – Unanimous.
9. **Miscellaneous:**
 - A. None.
10. **Upcoming Dates:**
 - A. Board of Appeal Meeting: Board will meet as needed.
11. **Adjournment:**

With no further business, the meeting was adjourned at 6:30 PM. AP/DV- Unanimous.

Respectfully submitted,
Tanya Taft, Secretary.

Approved by: *Janet Douglass*
Vice Chair- Janet Douglass, Otisfield Board of Appeals
Approved on: 07.18.19