

OTISFIELD CEMETERY POLICIES, RULES & REGULATIONS

The operation and administration of the three Cemeteries; Cedar Crest Cemetery, Oak Hill Cemetery & South Otisfield Cemetery are under the supervision of the Board of Selectmen and such others as they may appoint to act on their behalf.

The cemeteries are reserved for residents and former residents of Otisfield. In exceptional cases, as may be determined by the Board of Selectmen, a non-resident with a particular connection to the town may be permitted burial in one of these cemeteries.

All income, both from the proceeds realized from the sale of reserved spaces to individuals or from donations or others sources, will be placed in trust and the proceeds there from will be used to provide perpetual care and maintenance of the cemeteries.

1. Spaces may be reserved by residents and former residents of Otisfield on payment of nominal charge set by the Board of Selectmen.
2. Prior notification to the Town before burials is required.
3. A charge will be made for opening and closing a grave.
4. A concrete vault is required for all interments with exception of cremated remains.
5. Any shrubs or permanent plantings can be trimmed, pruned, or removed at the Towns discretion. Fresh and artificial arrangements may be placed on graves at anytime. All arrangements must be anchored and shall not interfere with normal mowing and trimming operations. The Board of Selectmen or those appointed on their behalf shall have the authority to remove any plantings or fixtures that become unsightly or detrimental to the maintenance of the grounds. .
6. No glass containers of any type are allowed. Any found will be immediately removed and disposed of.
7. The Town is not responsible for procurment, placement or repair of monuments or headstones.
8. The Town assumes no liability for damage to headstones, decorations, fixtures, foundations, or other articles caused by equipment or personnel.
9. Lots herein granted are to be used and occupied as place of human burial subject to these and such other policies and regulations as may now be prescribed by the Town or its Selectmen.
10. The Town will provided perpetual care to all spaces within the cemetery to the limits of its abilities and resources.
11. Reserved spaces no longer wanted or needed by a reserve may be disposed of by release to the Town in which case a refund will be made from the operating fund created by proceeds from the trust Funds of any monies previously deposited. Transfer to any other person of unwanted spaces may be made with the consent of the Selectmen.
12. If, after a period of 50 years from the date of this contract, the space(s) have not been utilized by the person(s) for whom reserved, and the intent to use the space(s) by such person(s) is unknown, an attempt will be made by the Selectmen to determine such intent. If there is no response or other confirmation of intent to use the space(s), the space(s) will revert to the Town and may then be reserved to another.