

**Town of Otisfield
Board of Appeals Minutes
Town Office Annex
July 18, 2019**

1. **Call to Order:** The meeting was called to order at 5:35 PM.

2. **Attendance:** Members present were: Vice Chair- Janet Douglass, Recording Secretary - Brendan Bedell, Anne Pastore & Marianne Izzo-Morin. (Absent - Chair - Don Verrill)

Tanya Snow – Secretary

3. **Quorum:** Board had a quorum.

4. **Secretary's Report:**

A. Meeting Minutes from August 21, 2018. *Motion to accept minutes. AP/BB – Unanimous.

5. **Discussion & Comments from Public:**

A. None.

6. **Administrative Appeal**

A. None.

7. **Appeal for a variance**

A. None.

8. **Discussion and comments from Board:**

A. Election of Officer's: TS will update website.

1. Chair – *Motion for Don Verrill. BB/MIM – Unanimous.

2. Vice Chair - *Motion for Janet Douglass. BB/MIM – Unanimous.

3. Recording Secretary - *Motion for Brendan Bedell. BB/MIM – Unanimous.

9. **Miscellaneous:**

A. None.

10. **Upcoming Dates:**

A. Board of Appeal Meeting: Board will meet as needed.

11. **Adjournment:**

With no further business, the meeting was adjourned at 5:48 PM. AP/BB- Unanimous.

Respectfully submitted,

Tanya Taft, Secretary.

Approved by: _____

Don Verrill -Chair, Otisfield Board of Appeals

Approved on:

